



Faculty News You Can Use

Spring 2004

A collaborative effort of the Academic Support, Instructional Technology, and Media Library

Need a resource for appropriate writing style?

The APA Wizard

<http://www.stylewizard.com/apa/apawiz.html>

"This application is designed to help you create an APA (4th ed.) citation. It will take you through the steps for most common types of cited works."-website

Citation Maker

<http://oslis.k12.or.us/secondary/howto/cited/>

This will help you create a citation based on the MLA style.

You may not be aware of some of the pedagogical resources available from the Center for Academic Support. The following is a cursory sample of books available on loan:

- *What the best college teachers do*, Ken Bain
- *Effective Grading: A tool for learning and assessment*, Barbara Walvoord & Virginia Johnson
- *Assessment clear and simple: A practical guide for institutions, departments & general education*, Barbara Walvoord
- *Classroom Communication: Collected readings for effective discussion and questioning*, Rose Ann Neff & Maryellen Weimer
- *Visual Tools for constructing knowledge*, David Hyerle
- *Charting your course: How to prepare to teach more effectively*, Richard Prgent
- *Problem solving in clinical medicine: From data to diagnosis*, Paul Cutler
- *The Course Syllabus*, Judith Grunert
- *Curriculum development for medical education*, David Kern, Patricia Thomas, Donna Howard & Eric Bass
- *A Handbook for medical teachers*. David Newble & Robert Cannon
- *Engaging Large Classes*, Christine Stanley & M. Erin Porter
- *Scholarship revisited: Perspectives on the scholarship of teaching*, Carolin Kreber

Something to keep in mind....

The network folder faculty/common is assessable by any faculty member where ever they sign in as well as on the lecture room computers. Please keep in mind that these files can be opened, modified or deleted by others. The reason we have this "common" folder is to allow faculty to save files where they can get at them for teaching without having to login and logout in their individual office and the lecture rooms. It is not a place to keep your personal files. If you have a folder on faculty/common, please consider reviewing it to delete unnecessary files.

Darlene Easton, AOM Faculty

There seems to be a consensus that Darlene inspires students to want to learn more. An interview with her revealed that her dynamism comes from her passion for her material and her teaching.



"I love what I do. Students respond to commitment and love for the profession and information, I will do anything to get the information across: Metaphors, analogies, stories, play acting, pictures that represent difficult concepts. I see my job as that of an instructor, rather than professor. It is my job to parse out what is superfluous and illuminate the important information with enthusiasm, humor and high expectations."

She indicates that it is important to set expectations high, but also to set out a clear path for them to meet those expectations. "Before I begin each class I remember what it was like when I was sitting there. Where did I struggle? What did it take for me to "get it" or what would have helped make it more clear for me." To help students "get it," she feels that home assignments and group work are invaluable. "The group learning dynamic is very powerful. It gets them talking about the information and thinking about it rather than memorizing." Want to learn more about how she creates this learning environment? Call or e-mail her or stop by one of her classes on a Saturday...

Different Versions - Different Results....

If you are going to present off campus at a conference or another institution on "their" computers, ask which version of PowerPoint you will be using. Depending on the version of Microsoft Office the results may not be what you expect. The newer the version (such as Office XP) the more capabilities will be available in the software. There is often a "save as" feature which will make things more compatible. Many people have bought Microsoft Office for home so don't be disappointed by spending time on the more advanced features only to find out that they won't function on the NYCC computers. NYCC is currently using Office 97.

A trail of crumbs on prior places you have been on the Internet:

Internet Explorer(IE) allows you to see "where you have recently been" by using the History button on the toolbar. Depending on your settings in IE, you can get back to that site you were at 2 weeks, 2 days or 2 hours ago even if you didn't write it down or set it as a favorite.

To set how many days of history in IE, click on Tools - Internet Options- and set the "Days to keep pages in history" to 20 days- then click Apply and then OK. It certainly helps when you want to get back to that site again.

