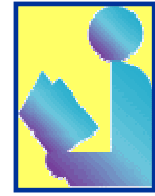


Center for
Excellence in
Learning and
Teaching

Faculty News You Can Use



Volume 5: Issue 1 - Fall 2007

A collaborative effort of the Center for Excellence in Learning and Teaching and the Media Library

Become a star! Consider videotaping your lab for the students to use as a study tool. We have almost 100 of these on DVD and VHS in the Media Library and they are very much appreciated by the students. You can even arrange to set this up so recording happens during class, you do not need to set aside a special time. Call or see Bernie Cecchini to make arrangements.

Once you're ready to record, here are a few taping tips: Leave at least 30 seconds "lead" time at the front of the tape, before beginning your taping. Be certain to tape at STANDARD (SP) tape speed. Provide 5 to 10 seconds lead time before you start recording, and the same at the end of recording. And, lastly, introduce yourself and the reason for the taping. The students in your class know you, but future students may not.



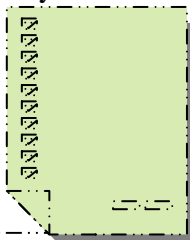
Friendly Reminder: Thumb drives are a convenient way of transferring files from computer to computer. They are also very easily lost!

Some things to keep in mind with regards to thumb drives:

- ☞ Label your thumb drive with your name and include a file on it with enough owners information that allows you as owner to be contacted if it is found.
- ☞ Keep in mind that unless you have set up security on the thumb drive, anyone in the possession of such a drive can access the information on it. Keeping test data and student and patient information secure is critical.
- ☞ It is important to realize that a thumb drive is not the only place you should keep the files. Back the files up to another drive or CD to make certain you have a backup copy if it is lost.



Did you know that you can take a document to the library and they can convert it into a pdf by running it through their copier? This avoids scanning each page and combining the scans into a single document. It doesn't matter if the document is on both sides of the piece of paper. One application where it was recently used was to display best practice using filled in Health Center forms for a case study. By running it through the copier it created and emailed the efficient size pdf to the requestor. Remember that you need to keep copyright laws in mind when using this function. Interested? See Carol Simolo in the Library.



Coming soon: Center for Excellence in Learning and Teaching (CELT) will be launching their new webpage in the next few months. It will allow easy access to many educational resources and Brown Bag Learning Opportunity Offerings.

Tips For Teaching To Help Students Avoid Plagiarizing

“Tailor assignments to the course topic rather than leaving paper assignments fully open-ended. That is, make the assignment in reference to required work in the course. This reduces the likelihood of generic web-papers or old “general topic” papers by friends coming in.” (<http://writing.umn.edu/tww/plagiarism/strategies.html>)



Additional resources:

<http://www.umuc.edu/ugp/ewp/plagiarism.html>

http://www.psychologicalscience.org/teaching/tips/tips_0403.html

“Professor Eric Faden of Bucknell University created this humorous, yet informative, review of copyright principles delivered through the words of the very folks we can thank for nearly endless copyright terms.”

<http://cyberlaw.stanford.edu/documentary-film-program/film/a-fair-y-use-tale>

Do students often complain when they have to do group work?

Do students, say only a few, do all the “group” work? Consider having the members in a group grade themselves and the students in their same group, based on their contribution to the project. Utilize a simple rubric based on contribution, effort, time spent and ability to work as a team.

Make certain students know that these rubrics will effect their individual project grade. Students are more likely to be actively involved if they are informed of the consequence of not contributing to the group work. For additional information: <http://www.cat.ilstu.edu/additional/tips/grpGrading.php>

