NYCC is an equal opportunity employer.

JOB POSTING

OFFICE OF HUMAN RESOURCES

April 4, 2013

POSITION:             Teaching Fellow

DEPARTMENT:           Chiropractic Clinical Sciences

DIVISION:             Academic Affairs

Full-Time, Benefit Eligible Position

General Description- This is a full-time, 3 year fellowship position with a commitment to areas of Chiropractic Clinical Science classroom teaching. The successful candidate will contribute to the academic excellence of the NYCC Doctor of Chiropractic clinical science curriculum (DCP) by serving to assist faculty in the classroom setting, with special emphasis paid to pediatric assessment and technique. In addition, this candidate will obtain an appropriate Master’s degree in education with the expectation that this knowledge be applied to enhance the DCP.

Function

☐ To support the work of the assigned academic departments as assist or lead instructor.
☐ To further the academic mission of NYCC through obtaining applicable master's degree and apply knowledge to enhance the educational program.
☐ To develop as a chiropractic educator.

Organizational Relationships

☐ Responsible to the Dean Chiropractic Education for teaching experience.
☐ Responsible to Dean and Director of the Academy for Academic Excellence and Student Success (AAESS) for all aspects of educational program.
☐ Responsible to lead faculty for course preparation and management.

Specific Duties and Responsibilities:

Teaching responsibilities

☐ Assist and/or lead in courses (includes development of syllabi, teaching materials, assessment instruments and clinical experiences) as assigned by department head (30 hours/week).

Development responsibilities

☐ Meet all departmental requirements for in-service and continuing education hours.
☐ Relate graduate coursework to NYCC needs as determined by Director of AAESS and/or Dean.

Service responsibilities

☐ Mentoring of students.
☐ Appropriate committee membership as determined by Dean.
☐ Assist in clinical and educational outcomes assessment.
☐ Participate in department and faculty meetings.

Research responsibilities

☐ Graduate level coursework toward Master’s degree.
Minimum of 1 article per year in peer-reviewed journal or other contribution as approved by Dean and Director of AAESS. Minimum of 1 faculty development workshop/year.

Methods of Accountability
- Reports to the Dean for all teaching experiences.
- Formative evaluations by Dean, Director of AAESS and peers.
- Summative evaluations by Dean.
- Satisfactory progress in MS program.

Mental and Physical requirements
- Desire to teach and learn.
- Excellent verbal and written skills.
- Ability to give and receive constructive criticism.
- Ability to work well with a team.
- Ability to perform assigned duties.
- Responsible use of time and timely completion of all responsibilities.

Education, Training and Experience
- Doctor of Chiropractic degree from accredited institution.
- Bachelor's degree from accredited institution.
- Experience with pediatric patient care desired.
- Eligible for admission to MS program.
- Familiarity with PC is valuable.

Working Environment and Conditions
- Classroom and laboratory teaching settings.
- Hours may include evening.

Equipment and Tools
- Access to hardware and software necessary to support academic efforts, access to telephone, fax, etc.

Candidates may apply for the Fellowship by submitting an application to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: cquill@nycc.edu. Applications must include a resume/curriculum vitae along with a statement of suitability and vision for the Fellowship. Official transcripts of undergraduate and graduate education, a copy of NBCE Scores, and three letters of professional reference are also required and must be submitted at the time of application.