



NEW YORK
CHIROPRACTIC
COLLEGE

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JOB POSTING
OFFICE OF HUMAN RESOURCES
November 7, 2007

POSITION: Lifeguard (Part-Time)

Location: Seneca Falls

Part-Time Position: Approx. 15 hours per week. Early morning to early afternoon hours.

Grade Level: 7

GENERAL DESCRIPTION:

1. Lifeguards must protect the life and well being of every person using the pool facilities; prevent and eliminate hazards; enforce rules; promote sanitary conditions and safe swimming; establish and maintain discipline and respect of all swimmers.
2. Lifeguards must be in good physical condition; demonstrate proficient swimming skills, demonstrate rescue and guarding techniques, possess a current Lifeguard Certification, CPR Certification, and know Standard First Aid.
3. Lifeguards should know their routine and emergency responsibilities under the chain of command.
4. Lifeguards may make any rule the circumstance dictates in order to assure the safety of all swimmers and spectators.
5. *LIFEGUARDS REPORT INCIDENTS TO AQUATIC COORDINATOR - WHO IS RESPONSIBLE FOR MAINTAINING A LOGBOOK AND REPORTING TO THE HEALTH DEPARTMENT.

SPECIFIC RESPONSIBILITIES:

- 1.) Your first responsibility at all times is to protect the well being of each individual swimmer.
- 2.) Comply with and enforce all policies, procedures and regulations of the New York Chiropractic College and New York State Health Regulations.
- 3.) Present oneself in a professional manner at all times.
- 4.) Prevent accidents and minimize or eliminate hazardous conditions.
- 5.) Respond quickly to all emergency situations in the water or in surrounding areas. Administer any first aid needed by a victim of an accident.
- 6.) Educate patrons and inform them of the purpose and need for rules and regulations.
- 7.) Do not be distracted by anything that will cause you to perform your job inadequately. You must have full sight of all patrons at all times.

- 8.) Never leave the pool unattended; always lock the door when exiting the pool.
- 9.) Never enter the water while on duty unless rescuing a patron.
- 10.) Complete all records and reports as required.
- 11.) If you have any questions about policy direct patrons to the Aquatic Coordinator.

QUALIFICATIONS:

- 1.) Current certification in CPR for the Professional Rescuer
- 2.) Current certification in First Aid and Lifeguarding
- 3.) Minimum of 15 years of age
- 4.) Good physical swimming condition
- 5.) Demonstrated lifeguarding ability

If you are interested in applying for this position, please submit a cover letter, resume, and list of three references to the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: cmcdermott@nycc.edu.