NYCC is an equal opportunity employer.

JOB POSTING
OFFICE OF HUMAN RESOURCES
April 24, 2013

POSITION: Chiropractic Clinical Resident
DEPARTMENT: Health Centers
DIVISION: Academic Affairs
HOURS: Full-Time, 40 hours per week, Monday thru Friday, actual hours to be determined

General Description:
Reporting to the Director of Chiropractic Clinical Residency Program, the Resident is responsible for clinical, administrative and teaching responsibilities both in direct and supporting roles. The position is a full time appointment requiring service to the College under a one year contract with a competitive annual salary and benefits package. The position also consists of a Clinical Appointment within the Canandaigua VA Medical Center. The Chiropractic Clinical Residency will require a minimum of 40 hours of obligation to New York Chiropractic College per week. The 40 hours will be broken out into three separate responsibilities: Approximately 28 contact hours in clinical care and teaching within the VA; Approximately 7 hours dedicated towards Residency rotations/integrated setting observational rounds; Approximately 5 hours dedicated towards student education and evaluation. In addition to the Canandaigua VA site, time will be spent at the Rochester VA Outpatient Center.

Organizational Relationships:
1. Reports to the Director of Chiropractic Clinical Residency Program.
2. Responsible to the Chief of Staff for all aspects of the intern educational program.

Specific Duties and Responsibilities:
1. Provides high quality patient care under the graduated supervision of the Director of Chiropractic Clinical Residency Program.
2. Provides hands on mentoring and foster a critical thinking environment for student intern education.
3. Oversees student conduct, proficiency, professionalism and compliance with Health Center standards.
4. Follows NYCC and VA protocols and procedures.
5. Performs qualitative evaluation assessments of interns.
7. Attends and participates in department and faculty meetings.
8. Attends and participates in Residency rotations/integrated setting observational rounds
9. Maintains ongoing professional requirements per NYCC faculty requirements and takes part in trainings as indicated by the VA.
10. Completes administrative duties accurately and timely.

Methods of Accountability:
1. Verbal and written communications with the Director of Chiropractic Clinical Residency Program and the Chief of Staff.
2. Compliance with the Protocols and Procedures.
3. Verbal and written feedback from faculty, staff and interns as well as other College and VA stakeholders.
4. Performance evaluations completed semi-annually.
Mental and Physical Requirements:
1. Effective and professional verbal and written communication skills.
2. Ability to give and receive constructive criticism.
3. Professional demeanor.
4. Basic proficiency in PC use and Microsoft Office programs (Word, Excel, PowerPoint, Outlook).
5. Ability to work in a fast-paced, multi-task work environment.
6. Ability to work as a team.
7. Some travel required.

Education, Training and Experience:
1. Doctor of Chiropractic degree from an accredited institution; CGPA 3.5.
2. Bachelor’s degree from an accredited institution.
3. New York State license or eligible to obtain one.
4. Meet all eligibility criteria for credentialing at the VA.
5. Has provided direct patient care for a minimum of 3 months.

Working Environment and Contributions:
1. Clean, ventilated, lighted and temperature-controlled office setting.
2. Safe, professionally equipped and appointed healthcare facility.
3. Positive, collaborative, professionally supportive and academically stimulating environment.

Equipment and Tools:
1. General office furnishings and equipment.
2. Telecommunications equipment (telephone, fax).
3. PC hardware and software with internet access.
4. Reference materials.

NOTE: Due to the driving travel requirements, this position is subject to the College’s Motor Vehicle Use Policy and the employee will be required to sign a release upon hire, as well as, annually; so that the College may obtain a Motor Vehicle Report for the personnel file.

If you are interested in applying for this position, please submit a Statement of Suitability and Vision (500 word description) that describes the following:

1. Why do you want to be a resident in the VA?
2. What role do you see chiropractic fulfilling in the VA now and in the future?
3. What are your personal goals after this VA residency?

In addition, please submit resume, official transcripts, a copy of your NBCE Board Scores, and three letters of professional reference to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: cquill@nycc.edu.