



New York Chiropractic College

*2360 NYS Rte. 89
Seneca Falls, NY 13148*

Annual Campus Safety, Security and Fire Safety Reports

The New York Chiropractic College Department of Security and Student Life, is approaching crime prevention and fire safety on our campus through education with an emphasis on the idea that safety is everyone's responsibility.

Updated 11/11

SECURITY

New York Chiropractic College contracts with a private security firm, Seneca Securities to provide security services for the entire college community. The Security staff is trained by senior staff within their own organization. Security personnel are assisted by personnel from the Department of Student Life a Division of Enrollment Management and other departments as necessary. Emergency support services and local law enforcement agencies are utilized when necessary.

The officers conduct foot and vehicular patrols of the campus and residence halls 24 hours a day. They respond promptly, request maintenance for safety improvements when needed, and provide a limited on-campus escort service among other services. Their goal is to promote an atmosphere free from fear for personal safety, property loss or accidents, and thereby contribute to an environment of academic excellence.

The campus community is educated about crime prevention, personal safety and fire safety through various means to include, but is not limited to Reflections class, posters, pamphlets and bulletins. Additional educational materials and referrals are available through the Department of Student Life, subjects include personal safety, alcohol/ substance abuse, sexual assault and date rape.

The following information details the specific policies and procedures that New York Chiropractic College employs to prevent and respond to campus crime as well as educational programs that promote safe living for the community.

New York Chiropractic College's Security Office is located on the first floor of the Kenneth W. Padgett Administration Building in Room L01, and is open 24 hours a day, seven days a week. If you have any further questions, you are welcome to visit the office or call **(315) 568-3022**.

New York Chiropractic College encourages prompt reporting of any suspicious or criminal activity to the Security Office. Also, for enhanced security and safety, security cameras are placed and clearly identified in various locations throughout the campus.

LAW ENFORCEMENT

New York Chiropractic College Security is a contracted service with Seneca Securities. All students, employees, and visitors are under the jurisdiction of all local, state, and federal laws. The Security Staff works closely with the New York State Police, Seneca County Sheriff's, and the Seneca Falls Police Departments.

These agencies may be seen on campus at any time to provide assistance for any incidents that may require police services, including arrests. In addition, the College must report civil or criminal law violations committed by campus community members when a request is made by the proper authorities or when there is danger to life and property.

New York Chiropractic has an agreement with the Seneca County Sheriff's Department to provide prompt investigation of alleged criminal offenses.

REPORTING A CRIME OR EMERGENCY

Campus Security officers respond to all emergency phone calls. They are trained and prepared for emergencies. Any crime or suspicious activity is to be reported to the Security Office at Ext. 3022. Security's telephone number is affixed to all exterior telephones.

Security personnel are required to act according to company protocol, as well as document incidents in security logbooks, complete appropriate forms, and when necessary, contact appropriate New York Chiropractic College personnel. Investigation of a violent felony offense will be conducted by the Office of Student Life in cooperation with local law enforcement agencies. Follow-up on all incidents is required with written documentation to college administration.

Students and employees may report any of the criminal offenses listed in the "Reported Crime Statistics" section below, to the Security Department or the Director of Student Life with the assurance that any such offenses reported will be included in the subsequent Campus Security Report.

CAMPUS BULLETINS

The Security Office and the Department of Student Life will alert the campus community to potentially dangerous situations by issuing campus bulletins and/or crime bulletins, if and when the situation arises. Advising and counseling will be made available to students with special concerns.

The use of the **Textcasting Emergency Notification System** will be used if necessary to notify individuals of emergency situations. This system is tested three times per year. Individuals interested in being notified this way, will need to contact the IT Department to have your name and cell phone information added to the contact list.

CAMPUS POLICIES & PROCEDURES

SOLICITATION POLICIES

Campus Credit Card Marketing Policy: The State Education Law and New York Chiropractic College prohibits the advertising, marketing or merchandising of credit cards on the NYCC campus. Any individual visitor, licensee, or invitee on said campus found violating this policy shall be banned from the campus for a period of two years and any credit card issuer represented by said visitor, licensee, or invitee shall be banned from the campus for a period of one year.

Any student, faculty, or other staff found violating this policy shall receive a warning and be prohibited from any and all future credit card marketing on the campus.

General Solicitation Policy: Solicitation and sale of chiropractic supplies, instructional services or of any items that compete or indirectly with the NYCC Bookstore are prohibited on the NYCC campus. This statement applies to faculty, students, staff, administration and off-campus vendors.

All student organizations must obtain appropriate authorization from the organization's Advisor and the Director of Student Life or his/her designee for solicitation activities. Students who wish to sell goods or services on campus must secure approval from the Office of Student Life.

Violators of the College's solicitation policy are subject to disciplinary action, which may include restitution to the College for any lost income resulting from unauthorized vending or solicitation.

For additional information regarding the Solicitation Policies refer to the College Catalog and Student Guide.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Procedures are in place to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving and immediate threat to the health or safety of students or employees occurring on the campus. The emergency notification system is "Textcaster". This system sends a message via texting to cell phones of all that sign up for the service. Along with this system, the College utilizes campus phones, computer e-mail messages and building TV monitors.

The College will without delay, take into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Based on the individual emergency, designated staff will evaluate the emergency, determine who and how to notify, determine the content of the notification, and initiate the notification. The College President/designee will contact the Director of Facilities/designee along with members of the Informational Technologies Staff who will provide notification as necessary.

Emergency information disseminated to the larger community would be handled by the Office of Institutional Advancement Media Relations staff/designee.

Procedures to test the emergency response and evacuation procedures are done in accordance with the New York State Fire Code. These evacuations are done 3 times annually in non-residential buildings. The Residential Halls conduct 3 evacuation drills per calendar year. All evacuations are documentation to include the description of the exercise is logged in the Facilities/Security Office. This documentation includes dates, response times and whether or not they are announced or unannounced.

EVACUATION PROCEDURES

It is extremely important to know the evacuation route that you need to take if you need to evacuate any of the NYCC Campus Buildings. Attached to the end of this report is a guide for evacuation. Please note, when you enter any of the rooms the nearest exit(s) out.

If there is a need to evacuate any off the buildings on campus, whenever possible the Fire Alarm will be sounded. In the event the alarm is not sounded or you do not hear the alarm, but an evacuation is occurring, please proceed in an orderly manner to the nearest evacuation location.

Once evacuated, remain in that area to receive additional information or given permission to return. Failure to follow evacuation procedures may result in disciplinary action.

FIRE PROCEDURES

If the Fire Alarm goes off in any building, please evacuate immediately to the designated evacuation area (see attached evacuation location sheet for details). Closing doors behind you will reduce the spread of smoke and fire. At the designated evacuation area, please wait for additional instruction or the “ok” to return to the building/area.

To report a fire on the NYCC Campus, contact Security immediately at 315-568-3022 or call 911 to dispatch the Fire Department. There are pull stations that activate the Fire Alarm. They are located at the exit of each building. If contacting 911, please provide as much information as possible to the exact fire location.

BOMB THREAT PROCEDURES

In a bomb threat situation, key campus officials will coordinate efforts to insure the safest and most prudent response to the received threat. Try to remain calm and do not panic.

Procedures: Immediately notify the Campus Security Office at 315-568-3022. While reporting the bomb threat, please make sure that you share with Security any information that will assist them in dealing with the issue. If the threat is over the phone you might include any speech characteristics that you noticed. Also, if you heard any background noises, please mention that.

If you receive a telephone call, e-mail or text message threat, please do not erase the message, but contact Campus Security immediately at 315-568-3022.

Building Evacuation: Announcement coming from the Director of Facilities/Security or Designee stating a emergency will cause the building to be evacuated. Building occupants will evacuate following the standard fire drill procedures.

If you receive a letter, e-mail or text message threatening Anthrax Contamination – relax and remain calm.

What Should You Do:

1. If it is a letter that you have opened, set it down gently at the location where you first read it. Then move to an area that will minimize your exposure to others. Avoid contact with others when possible and remain in the area.
2. Advise the Security Department at 315-568-3022.

3. Do not allow others into the area. If anyone enters, they should stay until instructed to leave by the Security Department or Police.

What You Should Not Do:

1. Do not pass the letter or note to others to look at.
2. Do not disturb any contents in the letter or note. Handling the letter may only spread the substance inside and increase the chances of it getting into the air.
3. Do not ignore the threat. It must be treated as real until properly evaluated.

The College recommends that all suspicious or unwanted computer “Junk Mail” not be opened and deleted. If you are not aware of who is sending you mail, don’t open it.

DRUGS

The use, sale, possession, and manufacturing of controlled substances and/or illegal drugs is prohibited on campus in accordance with state and federal laws; it is the responsibility of each member of the campus community to know and obey those laws. Although every effort will be made by the College to cope with drug problems without the intervention of external agencies, students, employees, and visitors will not be shielded from action taken by civil authorities.

ALCOHOL

New York Chiropractic College expects all members of its community to comply with New York State laws governing the sale, use and distribution of alcoholic beverages, and confers no immunity from federal, state, or local laws. Students, staff, and faculty are required to know the applicable laws and take measures, which prevent abuse of alcohol.

New York Chiropractic College's alcoholic beverage policies are based on the principles of freedom within the context of individual and community responsibility. They are consistent with the college's non-custodial relationship to its students. The alcohol policies, listed below, are designed in accordance with state law:

- * The purchase, consumption, possession, or transportation of alcoholic beverages by anyone under the age of 21 is prohibited.
- * The possession of alcoholic beverages in residence hall rooms is allowed for students and their guests who are 21 years or older within the guidelines of the Housing Agreement. Persons under 21 years may not possess or consume alcohol in the residence halls.
- * Drinking and/or possessing alcoholic beverages on college property (other than in student rooms) are prohibited except at registered events. These events must be College sponsored or registered with and approved by the Director of Student Life or designee.

- * In order to be served alcohol at a college event, a picture ID card which demonstrates proof of age must be presented.
- Sodexo Campus Services (NYCC's food service vendor) must serve and/or sell the alcoholic beverages at any college function where the sale of alcohol has been requested and approved.

First trimester students receive Substance/Alcohol prevention education as a part of their Reflections class.

MAINTENANCE OF PUBLIC ORDER ON THE COLLEGE CAMPUS AND OTHER PROPERTY USED FOR EDUCATIONAL PURPOSES

In accordance with New York State Law Article 129-A, such rules and regulations shall prohibit, among other things, any action or situation which recklessly or intentionally endangers mental or physical health or involves the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with any organization.

Such rules and regulations shall govern the conduct of students, faculty, and other staff as well as visitors and other licensees and invitees on such campuses and property. The penalties for violations of such rules and regulations shall be clearly set forth therein and shall include provisions for the ejection of a violator from such campus and property, in the case of a student or faculty violator his or her suspension, expulsion, or other appropriate disciplinary action, and in the case of an organization which authorizes such conduct, rescission of permission for that organization to operate on campus property.

CLUB AND ORGANIZATION BY-LAWS

In accordance with New York State Law Article 129-A, the college does not condone the forced consumption of liquor or drugs for the purpose of initiation into or affiliation with any organization. The by-laws of all organizations operating on said campus shall review annually, such by-laws, with individuals affiliated with such organizations. The college does not allow/tolerate any hazing, bias, or hate activities.

SEXUAL ASSAULT

“The United States Department of Education and Office of Civil Rights now mandates each College have a Coordinator of Title IX actions. Title IX deals with sexual harassment and sexual violence. Title IX protects students from sexual harassment in a school’s education programs and activities.

Title IX also prohibits gender-based harassment, which includes acts of verbal, non-verbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.”

*Credit: Dear Colleague letter
April 4, 2011 US Dept. of Education*

To report or file a complaint, contact the Title IX Coordinator: Holly Anne Waye, Director of Student Life, 315-568-3053 or email hwaye@nycc.edu. Office location: Academic 1, room 114 (8:30am-4:30pm weekdays). Contact NYCC Security after hours at 315-568-3022 to contact the Coordinator.

Sexual Assault is against the law and is considered a serious crime in the State of New York. The New York Penal Law defines and prohibits a broad range of sexual offenses, including sexual misconduct, sexual abuse, sodomy and rape. The applicable laws and legal consequences of sex offenses are as follows:

Sexual Misconduct is defined as any nonconsensual sexual intercourse with another person, and is a Class A misdemeanor.

Sexual Abuse includes any nonconsensual sexual touching of intimate parts of another person's body and is:

- in the 3rd degree (a Class B misdemeanor) if the victim does not expressly or impliedly acquiesce in the actor's conduct,
- in the 2nd degree (a Class A misdemeanor) if the victim is incapable of consent due to being under age 17 or to drugs or alcohol administered to the victim without his or her consent; or
- in the 1st degree (a Class D felony) if the victim is physically helpless or forcible compulsion is used.

Rape (unlawful sexual intercourse) and nonconsensual Sodomy (defined as deviate sexual intercourse) are felony offenses:

- in the 3rd degree (a Class E felony) if the victim is incapable of consent, as defined above for sexual abuse, or
- in the 1st degree (a Class B felony) if the victim is physically helpless or forcible compulsion is used.

SEXUAL OFFENSE PROCEDURES

New York Chiropractic College is committed to maintaining a safe environment for its students, free from intimidation and/or exploitation based on sex. All forms of non-consensual activity, such as rape, sexual harassment, or sexual assault will not be tolerated and are subject to the full range of college sanctions, including suspension and expulsion, following a final determination by the Judicial Board and Appeals Panel.

Concerns regarding sexual harassment by an employee can be brought to the Office of Human Resources during the business hours. Counseling is available through the Counseling Center during the day and the Office of Student Life or designee on a 24-hour emergency basis.

Counselors are available to talk with victims confidentially at any time. They do not judge or make decisions, but help the individual sort out options and possible plans of action.

Students should contact the Security Office if they are a victim of a sexual offense. The Security Office will notify the Director of Student Life or designee immediately. Options for reporting a sexual offense are:

1. Notification of law enforcement: The Security Office can notify local law enforcement agencies, if a student chooses to do so. A report can be filed with the Seneca Falls Police Department, County Sheriff's Department or the New York State Police. Remember, in filing a criminal report, it is important to preserve physical evidence and obtain a physical examination at a hospital within 72 hours of the incident. At any time after a report is made, it may be withdrawn from further action.
2. Alternative on-campus arrangements: a student who is a victim of alleged sexual assault may request a change of academic and/or living situations by contacting the Director of Student Life or designee. Such accommodation is not always possible, but the Director of Student Life will make every attempt to provide reasonable alternatives for students who make a request.
3. Security Office: a report can be filed with the Security Office and if no further action is to be taken, the process ends there. The report will be kept on file.
4. Non-reporting: Students may choose not to contact the Security Office at the time of the incident.
A report can be made at a later date but the student should contact the Director of Student Life or designee for initial guidance and support in making the report.
5. Judicial Action: A complaint can be filed with the College's judicial system for disciplinary action against a student assailant. This can be done along with criminal prosecution or instead of it.

In any disciplinary action, the accuser must face the accused and personally present their case. Both the accuser and accused are entitled to the same opportunities to have others present during disciplinary proceedings. Both parties are advised of the outcome of any disciplinary proceedings dealing with alleged sexual assault.

Students, faculty and staff are urged to take responsibility for themselves and fellow members of the College community through a commitment of being alert when walking, using the "buddy system" whenever possible, or calling security for an escort. Education materials are posted on rape and date rape are available to students through and on bulletin boards. For information concerning sexual assault, students should contact the Director of Student Life or designee and employees should contact Human Resources.

FIREARM/WEAPONS

The use, possession, or carrying of firearms, or other dangerous weapons while on college-owned, controlled property or at college-sponsored or supervised activities is forbidden. The only exception is for authorized law enforcement officers or other individuals specifically authorized by the College.

MISSING STUDENTS

During business hours, New York Chiropractic College utilizes the Office of Student Life 315-568-3053 as the initial contact when making notification that a student has been missing for **24 hours**. The Director of Student Life/designee initiates the following protocol upon receipt of the information:

1. Phone contact with the student's campus extension or cell phone number;
2. If the individual is living on campus, Residence Life Staff , friends of the student are contacted to find out the last time the student was seen and what the student's demeanor was;
3. If it is a campus resident, Student Life personnel, accompanied by a member of Security, will go the student's room to check for the student;
4. If the student is in his/her room, Student Life personnel will speak with the student to ascertain what has been going on and what the office can do to assist the student. In most instances, a request will be made that the student go with the Student Life personnel back to the main campus where the student will be taken to the appropriate office for continued follow-up/assistance.
5. All students living in student housing have the option to register a confidential contact person to be notified in the case that a student is determined to be mission, and that only authorized campus official and law enforcement officers in furtherance of a mission person investigation may have access to this information.
6. All Students, even if they have not registered a contact person, that the local law enforcement will be notified that the student is missing.
7. All official missing student reports will be referred immediately to Campus Security or local law enforcement.

Any report of a missing student after business hours will follow the same procedures, but to contact the Director of Student Life/designee through Security 315-568-3022.

If it is prudent to the situation, additional college personnel to include the Vice President of Enrollment Management, College Vice President-Provost, College President and other staff if appropriate along with local law-enforcement agencies are also contacted and a missing-persons report is made. This report can be made if circumstances warrant a faster implementation.

RESIDENCE HALLS

New York Chiropractic College allows students to live in college residence halls. Education takes place both in and outside the classroom, and the experience of living in a self-governing student community built on trust is an integral part of that education.

There are 8 Residence Life Staff members who live in 5 Residential Halls. The RD on-call duty schedule is posted in each of the residence halls. The RD on duty is on call from 6:00 p.m. through 8:00 a.m. each day. The Residence Life Staff are dedicated to providing a safe and secure environment and continuously providing programming centered on these issues.

As back up to the Resident Directors, the Office of Student Life is open 8:30 a.m. to 4:30 p.m. to assist residence hall students. The Director of Student Life or designee can be contacted at 315-568-3053 during the day and by contacting Security at 315-568-3022.

Access to college residence halls is limited to residents and their invited guests. All guests must sign in while in any of the Resident Halls. Residents are responsible for their guests at all times and should never be left unattended in the building. It is each resident and staff member's responsibility to challenge or report (to security) individuals who cannot be identified as a resident or the guest of a resident. All residence halls are locked on a 24 hour basis. Students are responsible for carrying their keys with them at all times. Students are also responsible for locking their individual rooms and suites.

Emergency telephones are located outside the entrance to each residence hall with Security's telephone number listed. These telephones can be used to call any location on campus by dialing a four-digit number or Security at 315-568-3022.

Security will not open the doors for anyone who cannot produce a New York Chiropractic College I.D. or be identified as a guest of a resident.

COLLEGE GUESTS

Policies regarding guests on campus are integrated with other policies relating to student housing, student conduct and access to facilities. All guests must sign in when they visit students. The sign-in sheet is posted near the RD suite in each building. Students and other campus community members are held accountable for the actions and conduct of any guests while they are on campus. This includes damages and costs related to such in accordance to the Housing Policies.

All guests are subject to the same college rules and regulations governing the conduct of students and community members. For additional information regarding Residence Life policies and procedures, check the Residential Housing Agreement.

VACATION PERIODS

During vacation/break periods there are no services provided by NYCC. If there is an emergency, contact Security at 315-568-3022.

All students must vacate their rooms by the announced closing time of the residence hall.

Residence halls are available for occupancy all year round for families with special permission. To request special permission, contact the Office of Student Life. The deadline to request that is one week before the break period. Anyone with permission to stay on campus during a break may be required to move to another location for that time period. Students found in the Residence Halls during a break period without permission, may face disciplinary action.

Maintenance, safety inspections and overall cleaning will occur during the break periods. Anyone staying over these periods need to be aware there may be individuals in and out of their buildings and suites. Access will be granted to all areas needing such work.

CAMPUS FACILITIES AND GROUNDS

The Department of Facilities is responsible for the physical maintenance of the campus and contributes significantly to security needs. Campus facilities are checked regularly by security personnel; and work orders for safety and security repairs, such as broken windows, locks, and lighting, replacement of smoke detectors are completed promptly.

CAMPUS SAFETY AWARENESS ADVISORY COMMITTEE

New York Chiropractic College has a Campus Safety Awareness Advisory Committee. The make up of the committee consists of three students, two faculty member, and three staff members. The purpose of the committee is to address safety needs and concerns. Also, the Committee can make recommendations to improve safety and security on campus to the Chairperson of the Committee for review. Individuals selected for this Committee are appointed by the Director of Student Life.

TAKING RESPONSIBILITY

Maintaining a safe and secure campus at New York Chiropractic College is a community effort that begins with individual awareness and responsibility. Safety programs and other security measures can help increase awareness. Simple, common sense precautions on the part of individuals can also make a huge contribution:

- * Even though the campus is well lighted, students should take advantage of the campus escort service by contacting Security at 315-568-3022.
- * Suite and room doors should be locked at all times.
- * Valuable items should be marked with engraving instruments. An engraver is available at the Security office and engraving can be done upon request. Students should maintain a list of valuables, with serial numbers, a brief description of each item and any other identifying marks or means of identification.

The College strongly recommends each resident obtain appropriate insurance coverage for their valuables. Insurance information is available at the Office of Student Life. The College is not responsible for any lost or damaged items.

- * Students should report any suspicious person or activity to the residence life staff or to campus security.

By taking responsibility for one self, New York Chiropractic College students have freedoms that many other colleges and universities do not. The campus is located in the Finger Lakes region of New York State and provides a healthy, scenic, and secure environment. New York Chiropractic College's goal is to make our campus one of the safest in the nation.

The college operates under the belief that an informed public is a safety-conscious public. The following statistics, provided in compliance with the Federal Crime Awareness and Campus Security Act, reflect the specific crimes that have been reported to the Department of Security for the calendar years shown.

There are no off-campus locations of student organizations recognized by the institution or any off-campus housing facilities of such student organizations. The College operates off-campus health centers in Levittown, NY and Depew, NY and an on-campus health center here in Seneca Falls and show no criminal offenses for those sites in the categories listed below that have been reported for any of the years shown.

Criminal Offenses – On-Campus:	2008	2009	2010
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Criminal Offenses On-Campus Student Housing:	2008	2009	2010
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Criminal Offenses – Non Campus:	2008	2009	2010
Murder/Non-negligent manslaughter	0	0	0

Negligent Manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Criminal Offenses – Public Property:	2008	2009	2010
Murder/Non-negligent manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0
Non-forcible sex offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Hate Crimes – On Campus							
Criminal Offense	2010 Total	Category of Bias for Hate Crimes reported in 2010					
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

Hate Crimes – On Campus								
Criminal Offense	2008 Total	2009 Total	Category of Bias for Hate Crimes reported in 2009					
			Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0

Hate Crimes – On Campus Student Housing Facilities								
Criminal Offense	2010 Total	Category of Bias for Hate Crimes reported in 2010						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin	
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage/vandalism	0	0	0	0	0	0	0	0

of property							
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Hate Crimes – On Campus Student Housing Facilities								
Criminal Offense	2008 Total	2009 Total	Category of Bias for Hate Crimes reported in 2009					
			Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage/ vandalism of property	0	0	0	0	0	0	0	0

Hate Crimes – Non Campus								
Criminal Offense	2010 Total	Category of Bias for Hate Crimes reported in 2010						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin	
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0

Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

Hate Crimes – Non Campus								
Criminal Offense	2008 Total	2009 Total	Category of Bias for Hate Crimes reported in 2009					
			Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0

Hate Crimes – Public Property								
Criminal Offense	2010 Total	Category of Bias for Hate Crimes reported in 2010						
		Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin	
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0

Simple Assault	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

Hate Crimes – Public Property								
Criminal Offense	2008 Total	2009 Total	Category of Bias for Hate Crimes reported in 2009					
			Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0
Forcible sex offenses (including forcible rape)	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0

Arrests – OnCampus	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug abuse violation	0	0	0
Liquor law violations	0	0	0

Arrests – OnCampus Residence Halls	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug abuse violation	0	0	0
Liquor law violations	0	0	0

Arrests - NonCampus	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0

Drug abuse violation	0	0	0
Liquor law violations	0	0	0

Arrests – Public Property	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug abuse violation	0	0	0
Liquor law violations	0	0	0

Disciplinary Actions/Judicial Referrals- On Campus:	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug Abuse Violations	1	0	0
Liquor Law Violations	0	0	0

Disciplinary Action/Judicial Referrals- Residence Halls:	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug Abuse Violations	1	0	0
Liquor Law Violations	0	0	0

Disciplinary Actions/Judicial Referrals – Non Campus:	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

Disciplinary Actions/Judicial Referrals – Public Property:	2008	2009	2010
Weapons:carrying, possessing, etc	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

*There were no criminal offenses of murder, forcible rape, or aggravated assault during this year where the victims were intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

For statistical information pursuant to NYS Penal Law, visit www.assembly.state.ny.us. Once you have gained access to the website, from the menu select NYS Consolidate Law. From the next menu, select Penal Laws. Some examples of information in this section are Article 485 (Hate Crimes) and Article HA120 (Assault and Related Offenses).

CAMPUS FIRE SAFETY AND SECURITY

Procedures, Statistics, Reports and Documentation

For the purpose of fire safety reporting, a **fire** is “any instance of open flame or other burning in a place not intended to contain the burning or burning in an uncontrolled manner.”

As of 2009, the following statistics must be collected and reported, both in the annual fire safety report and the Department of Education’s web-based data collection system, for each on-campus student housing facility.

~ The number of fires and the cause of each fire. The cause categories to be used are:

***Unintentional Fire**

- ~Cooking
- ~Smoking materials
- ~Open Flames
- ~Electrical
- ~ Heating equipment
- ~Hazardous products
- ~Machinery/Industrial
- ~Natural
- ~Other

***Intentional Fire**

*** Undetermined Fire**

- ~ The number of deaths related to the fire
- ~The number of injuries related to the fire that resulted in treatment at a medical facility.
- ~The value of property damage related to the fire.

Fires – OnCampus Residence Halls

Name of Facility	Street Address	2008	2009	2010
Cayuga Hall	2360 Route 89		0	0
Mohawk Hall	2360 Route 89		0	0
Oneida Hall	2360 Route 89		1	0
Huron Hall	2360 Route 89		2	1(a)
Tuscarora Hall	2360 Route 89		2	1(b)
Onondaga Hall	2360 Route 89		2	3(c)
Niagara Hall	2360 Route 89		0	0

(a)Huron Hall Fires 2010

Category of Fire	Cause of Fire	Fire Related Injury	Fire Related Deaths	Property Damage
Unintentional	Cooking	0	0	\$0-\$99

(b)Tuscarora Hall Fires 2010

Category of Fire	Cause of Fire	Fire Related Injury	Fire Related Deaths	Property Damage
Unintentional	Cooking	0	0	\$0-\$99

(c)Onondaga Hall Fires 2010

Category of Fire	Cause of Fire	Fire Related Injury	Fire Related Deaths	Property Damage
Unintentional	Cooking	0	0	\$0-\$99
Unintentional	Cooking	0	0	\$0-\$99
Unintentional	Cooking	0	0	\$0-\$99

Fires - Summary	2008			2009			2010		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Cayuga				0	0	0	0	0	0
Mohawk				0	0	0	0	0	0
Oneida				1	0	0	0	0	0
Huron				2	0	0	1	0	0
Tuscarora				2	0	0	1	0	0
Onondaga				2	0	0	3	0	0
Niagara				0	0	0	0	0	0
Total				7	0	0	5	0	0

FIRE SAFETY SYSTEM

Fire safety alarm system for each of the on-campus housing facilities is a Central System with electric and battery back up in the each Residential Building. There are heat and smoke detectors in the suites, public areas to include lounges, kitchens and recreational areas. There is also a Carbon Monoxide detector on the 1st floor of each Residence Hall. The College has a Simplex Fire Alarm system.

NUMBER OF FIRE DRILLS

The number of drills conducted in the Residence Halls is 4 per calendar year as required by New York State.

FIRE SAFETY POLICIES AND EVACUATION

The College policies related to rules on portable electrical appliances, smoking, and open flames in student housing are in compliance with New York State Fire code and can be found in the Residential Housing License Agreement and Policies.

APPLIANCES

The College discourages the use of electrical appliances. The following **ARE NOT ALLOWED in a student's room or suite**: George Foreman-type grills, Halogen lamps, candles, hot plates, electric coils, electric blankets, sun lamps, air conditioners, heaters, toaster ovens, electric percolators, hot pots, electric

frying pans/woks, all electric cooking appliances with an exposed coil, washing machines, dishwasher, freezers and extension cords. **Each suite** will be allowed one toaster and one coffee maker in the suite lounge; however, the appliance must be thermostatically controlled and be u/l approved.

Appliances such as curling irons and clothing irons must be used with care and cannot be left unattended when in use. One refrigerator, 6 cubic feet or smaller (1.5 amps), is allowed per room. Microwaves and hot air popcorn poppers are also allowed. Surge-protected power strips with resettable switches are also allowed. However, these strips must be plugged directly into a wall outlet. They cannot be plugged into another strip. Cooking which results in setting off a fire alarm will result in a possible disciplinary action and/or a fine.

Additional information regarding items allowed/ not allowed in the Residence Halls is available in the Student Life Office. This list may change without noticed in accordance to the New York Fire Safety Code for Campus Housing.

FIRE SAFETY AND SMOKING

NYCC takes fire safety very seriously. Tampering with fire safety equipment (including fire extinguishers and smoke/heat detectors) will incur fines and possible judicial action. Any person(s) responsible for a fire alarm or malicious alarm will face judicial action and possible fine.

For the safety and well-being of all residents, no open flames are allowed in the Residence Halls. This includes incense and candles. These items are strictly prohibited. No student is allowed to cook over an open flame within the rooms or suites. All additional cooking must be done in the designated areas provided for this purpose.

Tapestries and other non-flame retardant fabrics cannot be hung on wall in rooms or suites. No items are allowed to be hung from the ceilings. Also, items cannot be hung on walls or stored within 2 feet of the ceiling.

Students found to possess any illegal appliances, in violation of NY State Fire Code, will be subject to fines as determined by the Student Life Office and the Facilities Department, in accordance with fines levied by NY State. Violators may also face community service and/or disciplinary action.

NYCC is a smoke-free campus. Therefore, no smoking is permitted in the student rooms and suites. No one is allowed to smoke in the public areas, bathrooms or corridors within the Residence Halls.

Failure to evacuate a building during a fire or fire alarm and/or the theft or improper use of fire fighting, detection, and/or alarm equipment are prohibited. Placing a false alarm is a class B misdemeanor and can result in a 90-day jail term and/or a \$500 fine for the first offense. Students involved in these infractions will be subject to on-campus discipline, including but not limited to a fine, and possible removal from the Residence Halls.

FIRE EVACUATION PROCEDURES

The following guidelines are for safety in case of fire. Please follow these guidelines for all fire alarms. Resident Directors will make residents aware of which exit you should use.

1. When the alarm sounds, everyone must evacuate the building. **Always assume there is a fire in the building when the alarm sounds.**
2. Take a room key, coat and shoes when exiting the building. Touch the door to see if it is "hot." If yes, go to the window and signal for help. If not, exit and shut the door.
3. A towel should be taken to protect the head and face from smoke.
4. If possible, quickly close the window to prevent drafts.
5. Do not re-enter the building until instructed to do so by fire department, security or college staff.
6. Once outside the building, go to the appropriate adjacent building's basement recreation room until all buildings are deemed safe to re-enter. Residents will be notified by Staff when to return to their hall. The following schedule has been set up:

Tuscarora Residents go into Onondaga Basement
Onondaga Residents go into Tuscarora Basement
Huron Residents go into Tuscarora Basement
Mohawk Residents go into Oneida Basement
Oneida Residents go into Mohawk Basement
Cayuga Residents go into Mohawk Basement

Fire Safety Education

New York Chiropractic College provides Fire Safety Education and training to students, faculty and staff at the Residential Move-In Dinner, Residence Life Emergency Evacuation and Disaster Training.

To Report a Fire

Anytime you need to report a fire you can contact Security at 315-568-3022 or dial 911. Security will then contact the 911 Center for Fire Department assistance. The Director of Facilities along with other College Staff are members of the local Fire Department and they will be providing additional assistance if necessary.

When reporting a fire, please make sure you provide information that will assist the Emergency responders such as: location (kitchen area of Residence Hall).

Any fire that is reported to Security should also be reported to the Director of Facilities and the Director of Student Life/designee. Residence Life Staff will be informed that a fire took place or an alarm was sounded in his/her building and follow-up with the student(s) will occur as necessary.

Future improvements in fire safety will be determined necessary by the institution as needed.

EMERGENCY TELEPHONE NUMBERS LIST

<u>Name of Service, Agency or Office</u>	<u>Phone Number</u>
<i>Community Resources</i>	
New York State Police	
Emergency	911
Office	315-539-9238
Seneca County Sheriff 's Office	
Emergency	911
Office	315-539-9241
Seneca Falls Police Department	
Emergency	911
Office	315-568-5555
North Seneca Ambulance	
Emergency	911
Office	315-539-5001
Red Jacket Volunteer Fire Dept.	
Emergency	911
Office	315-539-9241
Clifton Springs Hospital Mental Health~Lifeline	800-310-1160
Geneva General Hospital	315-787-4000
Safe Harbors of the Finger Lakes (Formerly Rape & Abuse Crisis)	
Hotline	800-247-7273
Office	315-781-1093
Domestic Violence	800-695-0390
Suicide Prevention/Crisis Counseling Hotline	800-273-TALK
Legal Assistance of the Finger Lakes	315-781-1465
Alcoholics Anonymous Hotline (Seneca County)	315-789-5955
<i>Campus Emergency Telephone Numbers</i>	
Security Office	315-568-3022*
Director of Student Life	315-568-3053
Director of Counseling Services	315-568-3064
Director of Facilities	315-568-3025
Human Resources	315-568-3105

*If an emergency occurs after office hours, contact the Security office, who will contact the appropriate College personnel who will then take care of the situation or return your call.

BUILDING EVACUATION PLAN (DO NOT USE THE ELEVATORS)

Upon evacuating a building, all occupants should proceed quietly to their designated meeting area and wait for additional instruction. You will be notified when it is safe to return to any building. The designated evacuation areas are as follows:

- 1. Administration Building occupants should report to entrance way of the Library Building.**
- 2. Academic I Building occupants should report to the main lounge of the Administration Building.**
- 3. Academic II Building occupants should report to the main lounge of the Administration Building.**
- 4. Academic III Building occupants should report to the main lounge of the Administration Building.**
- 5. Library Building occupants should report to the main lounge of the Administration Building.**
- 6. Athletic Center occupants should report to the Maintenance Building.**
- 7. Cayuga residents to Mohawk basement.**
- 8. Mohawk residents to Oneida basement.**
- 9. Oneida residents to Mohawk basement.**
- 10. Huron residents to Tuscarora basement.**
- 11. Tuscarora residents to Onondaga basement.**
- 12. Onondaga residents to Tuscarora basement.**
- 13. If more than one of the Main buildings or Residence Halls is affected, all occupants should report to the Athletic Center gymnasium.**
- 14. Seneca Falls Health Center evacuate to Cayuga Hall.**
- 15. Niagara Hall evacuate to Lobby of Academic 3.**

Notice to current and prospective students and employees:

The Campus Safety, Security and Fire Report contains information related to areas of Safety, Security and Fire and statistics for a NYCC over a three year period. Internet information can be found at www.assembly.state.ny.us and <http://ope.ed.gov/security>

The New York Chiropractic College Campus Safety, Security and Fire Reports is available online at “About Us Section” on the NYCC Website, under the Consumer Information section of the Student Portal and under the Enrollment Management section of the Information Center on NYCC Online.

Statistical Data can be review on site during business hours from 8:30-4:30 by contacting Director of Facilities at: 1-800-234-6922 Ext. 3025.

**To request a paper copy of this report, please contact the:
Director of Student Life
New York Chiropractic College
2360 Rt. 89
Seneca Falls, NY 13148**

**Email:
StudentLife@nycc.edu
or call: 1-800-234-6922 Ext. 3053**